



Greek Fest Darling Harbour 2010
Saturday 20th & Sunday 21st March

Trading officially closes at 9pm

www.thegreekfestivalofsydney.com.au

Non-Food Stall Tender Document for Corporate & Charity Organisations
Applications Close: 5pm Friday 29th January 2010

BUSINESS NAME	<input type="text"/>			
ABN Number (If applicable)	<input type="text"/>			
Contact Name	<input type="text"/>			
Address	<input type="text"/>			
Telephone	Bus	<input type="text"/>	Mob	<input type="text"/>
	Private	<input type="text"/>	Fax	<input type="text"/>
Email	<input type="text"/>			

Please provide a brief description of the product/activity

Areas for stalls

Urban Stream and/or Convention Centre Forecourt and/or Tumbalong Park (depending on demand and availability). (see map for details).

Please specify if you have a preferred position for your stall. We cannot guarantee you this spot.

Sydney Harbour Foreshore Authority (SHFA)

All accepted stallholders must attend a briefing to confirm their understanding of all the requirements and available support on the day. Briefings will be arranged in groups & stallholders will be notified of available dates to attend.

Conditions of entry:

All stalls are offered on a **two day** rental only and must send a copy of their current Public Liability Insurance Certificate for \$10 million with the completed application.

All stalls are required to have a Greek theme. Stalls should be relevant to the Greek Festival in an obvious way and must be advised on the application form.

ANY product for offer must be directly pertinent to the Greek Culture

All applications must be accompanied by a signed cheque or your application will not be considered.

All cheques will be returned as soon as possible if unsuccessful.

All cheques must be payable to the "Greek Orthodox Community of NSW".

What is included in the cost of a Non-Food Stall

- Stall – 2.4m x 2.4m with roof, a half wall and trestle table counters along three sides
- Marquees – 4m x 4m with roof
- **Print business name to be produced for the signage (max 21 characters per stall unit)**

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- Lighting
 - Advertising of Festival in Greek, local and mainstream media
 - Exposure to an excess of 200,000 people

Non-Food stalls:	Cost/Tender (including GST)	Quantity	Total Cost
Corporate Services stall (2.4m x 2.4m) (Urban Stream or Convention Centre Forecourt)	\$2,420 (including GST)		
Corporate Marquee (4m x 4m) with 2 trestle tables (Convention Centre Forecourt or Tumbalong Park)	\$5,500 (including GST)		
Non profit / Charity / Community Stall or Marquee (Where most appropriate or available)	By written submission only. Please provide details of the organisations and/or cause. Relate to the Greek Festival as best as you can.		

Extras:	Cost (including GST)	Quantity	Total Cost
Power (other than for lighting)	\$16.50	N/A	
Trestle table (not available for hire in 2.4m x 2.4m stalls)	\$22.00		
Chair	\$3.30		

N.B – All above prices are non-negotiable

– You will not be permitted to set any displays outside your designated stall area. All displays will need to be contained within your fete stall or marquee. Please keep in mind when selecting Fete Stall or Marquee

POWER

Lighting is provided.

Will you require additional power?

Yes No

If "Yes" please ensure you have indicated this in the total cost

Please provide a list of all the devices that will require power:

(Include power outlets needed, etc)

NOTE: Power access is limited.

Item	Watts	Office use

It is important that **ALL** items that require power are listed to avoid power issues on event days. Additional power requirements not specified on form will not be available on event day

Amount of enclosed cheque (GST incl.)

In Words:

\$

Conditions once you are accepted:

- You MUST hold a current certificate for \$10 million of Public Liability Insurance and provide a copy with this application.
- Once you are accepted, you must attend a briefing held onsite.
- You will be encouraged to offer a small gift/prize for competitions running on the day – this means we can plug your stall/business on stage.

SEND YOUR COMPLETED APPLICATION TO:

Greek Festival of Sydney

PO Box 324, Lakemba NSW 2195

FAX: 02 9740 3522

Email: greekfestival@goc.com.au

All enquiries: 02 9750 0440, 02 9750 9266

Applications close: 5pm Friday 29th January 2010

(All applicants will be notified by Friday 26th February 2010.

Cheques will be returned ASAP to unsuccessful applicants)