

**Greek Festival Darling Harbour 2012**  
**Saturday 25<sup>th</sup> & Sunday 26<sup>th</sup> February**

Trading officially closes at 9pm

[www.greekfestivalofsydney.com.au](http://www.greekfestivalofsydney.com.au)



## **FOOD STALL TENDER DOCUMENT 2012**

**Applications Close – 5pm Monday 5<sup>th</sup> December 2011**

Please read the following information carefully

**New food laws** require certain food businesses in the NSW hospitality and retail food service sector to have at least one trained Food Safety Supervisor.

### **Food Stall Applicant City of Sydney Requirements**

- Food Stall holders must have a person within their organisation that has completed the food safety supervisor course and have notified their local council of this person
- All accepted Food stall applicants will require to complete a **City of Sydney Temporary Food Stall Application form** (to be distributed to you by the Greek festival of Sydney) in which they must indicate the name of the Food Safety Supervisor and their certificate identification number
- Location of any off-site food preparation areas, and/or food storage including partial preparation such as chopping and cutting of ingredients must meet food hygiene requirements. Copy of a recent satisfactory health inspection report for any off site food areas are required.

For more information Food Safety Supervisors visit [www.foodauthority.nsw.gov.au](http://www.foodauthority.nsw.gov.au)

### **Areas for stalls**

Stalls will be located in Tumbalong Park

Positions of Stalls are at the discretion of the organisers' and Sydney Harbour Foreshore Authority

### **Sydney Harbour Foreshore Authority (SHFA)**

All accepted stallholders must attend a briefing with SHFA at Darling Harbour to confirm their understanding of all the requirements and available support on the day. Briefings will be arranged in groups & stallholders will be notified of available dates to attend.

### **Conditions of entry:**

All stalls are offered on a **two day rental** only and must send a copy of their current Public Liability Insurance Certificate for \$10 million with the completed application.

**All stalls are required to have a Greek theme. Stalls should be relevant to the Greek Festival in an obvious way and must be advised on the application form.**

ANY product for offer must be directly pertinent to the Greek Culture

**All stalls will need to have the prices of their goods noted on application for approval by the Greek Festival of Sydney. This will ensure the fair pricing of goods at Greek Fest for the public.**

### **Payment**

All applications must be accompanied by a signed cheque or your application **will not** be considered.

All cheques will be returned as soon as possible if unsuccessful.

All cheques must be payable to the "Greek Orthodox Community of NSW"

You will not be permitted to set any displays outside your designated marquee area. All displays need to be contained within your marquee. No extra cover will be permitted to be added onto the existing marquee.  
NB: if you require additional room to what has been provided, you must hire an additional or larger marquee at an extra cost of \$600

BUSINESS NAME

ABN Number (If applicable)

Contact Name

Address

Telephone

Business

Mobile

Private

Fax

Email

Please provide a brief description of the product/activity

<b>Food Stalls</b>	<b>Tender (plus GST)</b>	<b>Price of Food</b>	<b>Quantity</b>	<b>Total</b>
<b>Loukoumades stall</b> Min Tender: \$10,000 +gst				
<b>Corn stall</b> Min Tender: \$3,000 +gst				
<b>General Food stall</b> Min Tender: \$3,000 +gst				
<b>Souvlakia/Drinks</b> Min Tender: \$18,000 +gst				
<b>Octopus</b> Min Tender \$3,000 +gst				
<b>Coffees</b>				
<b>Alcoholic Bar</b> Min Tender \$4000 +gst Licenses required				

**NB:** Food price list must be submitted with application  
(NO alcohol, coffee, water, soft drinks or juice can be sold) – unless this is what you are tendering for.

Extras:	Cost (including GST)	Quantity	Total Cost
Cool room	\$660		
Additional Trestle tables	\$22		
Chairs	\$3.30		

**NB:** Only chairs and tables provided by the Festival can be used (you cannot supply your own)  
If you require chairs you must hire these – please list number required in box above

**Cheque must be made out in FULL amount Tendered + Extras**

Eg/

Amount Tendered	Extras	Total of Cheque
\$20,000	\$660 – Cool room X1 \$22 – Trestle X1 \$6.60 – 2 Chairs X 2	<b>\$20,668.60</b>

**POWER & WATER**

Power required Yes  No  Water required Yes  No

**Note:** Power supply outlets are provided behind the food preparation areas.

**Note:** Water supply is present behind the marquees in the form of taps

**Note:** Power access is limited and all items requiring power must be clearly outlined below to ensure adequate power is provided on event day. Failure to provide all information could result in:  
- Equipment without power on event day - Power failure to the whole park

**Please list all your equipment that will require power and indicate the watts required**  
eg: 6 Tray Hot Bar – 3 phase; Refrigerator – 10amp; Cash Register – 10amp etc.

Item	Watts	Office use

It is important that ALL items that require power are listed to avoid power issues on event days.  
Additional power requirements not specified on form will **NOT BE** accepted at a later date

## What is included in the cost of a Food Stall

- **Print business name to be produced for the signage (max 21 characters per stall unit):**

-----

- 6m x 3m covered area for preparation and service (3m service frontage)
- Four (4) Trestle tables per stall unit
- Lighting
- Access to power and water
- Shared food preparation/waste compound
- City of Sydney Food Stall permit fee (Food/Beverage stalls only)
- Advertising of Festival in Greek, local and mainstream media
- Exposure to an excess of 200,000 people

### CHECKLIST (please tick)

Copy of current Public Liability Insurance Certificate for \$10 million attached

Food prices list submitted

All equipment required listed

**CHEQUE ENCLOSED**

**Amount of enclosed cheque (GST incl.)**

(Ensure all extras are included in the total)

In Words:

\$

### Conditions once you are accepted:

- You MUST hold a current certificate for \$10 million of Public Liability Insurance and provide a copy with this application.
- Once you are accepted, you must attend a briefing held onsite.
- You will be encouraged to offer a small gift/prize for competitions run on the day - we can plug your stall/business on stage.

**SEND YOUR COMPLETED APPLICATION + CHEQUE IN A SEALED ENVELOPE MARKED:**

**"Private and Confidential"**

**Festival Chair, Greek Festival of Sydney**

PO Box 324, Lakemba NSW 2195

Email: [greekfestival@goc.com.au](mailto:greekfestival@goc.com.au)

All enquiries: 02 9750 0440

**Applications close: 5pm Monday 5<sup>th</sup> December 2011**  
(All applicants will be notified by Friday 16<sup>th</sup> December 2011.  
(Cheques will be returned ASAP to unsuccessful applicants)