

**Greek Fest Darling Harbour 2012**  
**Saturday 25<sup>th</sup> & Sunday 26<sup>th</sup> February**  
**Trading officially closes at 9pm**  
[www.greekfestivalofsydney.com.au](http://www.greekfestivalofsydney.com.au)



**Non-Food Stall Tender Document for Corporate & Charity Organisations**  
**Applications Close: 5pm Friday 16<sup>th</sup> December 2011**

**Areas for stalls**

Urban Stream and/or Convention Centre Forecourt and/or Tumbalong Park (depending on demand and availability).

Stall position will be at discretion of organisers

**Sydney Harbour Foreshore Authority (SHFA)**

All accepted stallholders must attend a briefing to confirm their understanding of all the requirements and available support on the day. Briefings will be arranged in groups & stallholders will be notified of available dates to attend.

**Conditions of entry:**

All stalls are offered on a **two day** rental only and must send a copy of their current Public Liability Insurance Certificate for \$10 million with the completed application.

**All stalls are required to have a Greek theme. Stalls should be relevant to the Greek Festival in an obvious way and must be advised on the application form.**  
**ANY product for offer must be directly pertinent to the Greek Culture**

**Payment**

All applications must be accompanied by a signed cheque or your application will not be considered.

All cheques will be returned as soon as possible if unsuccessful.

All cheques must be payable to the "Greek Orthodox Community of NSW".

You will not be permitted to set any displays outside your designated stall area. All displays will need to be contained within your fete stall or marquee. Please keep in mind when selecting Fete Stall or Marquee

**NB: Anything set outside your designated stall area will be removed**

**What is included in the cost of a Non-Food Stall**

- Stall – 2.4m x 2.4m with roof, a half wall and trestle table counters along three sides
  - Marquees – 4m x 4m with roof
  - **Print business name to be produced for the signage (max 21 characters per stall unit)**
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- Lighting
  - Advertising of Festival in Greek, local and mainstream media
  - Exposure to an excess of 200,000 people

BUSINESS NAME

ABN Number (If applicable)

Contact Name

Address

Telephone      Bus       Mob

                    Private       Fax

Email

Please provide a brief description of the product/activity

<b>Non-Food stalls:</b>	<b>Cost/Tender (including GST)</b>	<b>Quantity</b>	<b>Total Cost</b>
Corporate Services stall (2.4m x 2.4m) (Urban Stream or Convention Centre Forecourt)	\$2,420 (including GST)		
Corporate Marquee (4m x 4m) with 2 trestle tables (Convention Centre Forecourt or Tumbalong Park)	\$5,500 (including GST)		
Non profit / Charity / Community Stall or Marquee (Where most appropriate or available)	By written submission only. Please provide details of the organisations and/or cause. Relate to the Greek Festival as best as you can.		

<b>Extras:</b>	<b>Cost (including GST)</b>	<b>Quantity</b>	<b>Total Cost</b>
Power (other than for lighting)	\$16.50	N/A	
Trestle table (not available for hire in 2.4m x 2.4m stalls)	\$22.00		
Chair	\$3.30		

**N.B – All above prices are non-negotiable**

**Only chairs and tables provided by the Festival can be used. You cannot supply your own. If you require chairs you must hire these – please list number required in above box**

**POWER**

Lighting is provided.

**Will you require additional power?**      Yes       No

If **“Yes”** please ensure you have indicated this in the total cost when making out cheque

NOTE: Power access is limited and all items requiring power must be clearly outlined below to ensure adequate power is provided on event day. Failure to provide all information could result in:

- Equipment without power on event day
- Power Failure to the whole park

Please list all your equipment that will require power and indicate the watts required eg CD player -10Amp; Cash register -10Amp etc

Item	Watts	Office use

It is important that ALL items that require power are listed to avoid power issues on event days. Additional power requirements not specified on form will NOT BE accepted at a later date.

**CHECKLIST** (please tick)

Copy of current Public Liability Insurance Certificate for \$10 million attached

All equipment required listed

**CHEQUE ENCLOSED**

**Amount of enclosed cheque (GST incl.)**  
(Ensure all the extras have been included in the total)

In Words:

\$

**Conditions once you are accepted:**

- You MUST hold a current certificate for \$10 million of Public Liability Insurance and provide a copy with this application.
- Once you are accepted, you must attend a briefing held onsite.
- You will be encouraged to offer a small gift/prize for competitions running on the day – this means we can plug your stall/business on stage.

**SEND YOUR COMPLETED APPLICATION TO:**

**Greek Festival of Sydney**  
PO Box 324, Lakemba NSW 2195  
**Email:** [greekfestival@goc.com.au](mailto:greekfestival@goc.com.au)  
**All enquiries:** 02 9750 0440

No fax applications will be accepted

**Applications close: 5pm Friday 16<sup>th</sup> December 2011**  
(All applicants will be notified by Friday 30<sup>th</sup> December 2011.  
Cheques will be returned ASAP to unsuccessful applicants)